

SOUTH AFRICAN POLICE SERVICE



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THE PROVINCIAL COMMISSIONER

DIE PROVINSIALE KOMMISSARIS

WESTERN CAPE PROVINCE

WES-KAAP PROVINSIE

25 May 2011

A The Station Commanders
South African Police Service
**GRABOUW
HARARE
SOMERSET WEST**

B The Cluster Commanders
South African Police Service
**CALEDON
KHAYELITSHA**

**FEEDBACK: VISITS TO POLICE STATIONS: ASSESS THE COMPLIANCE LEVELS OF
INTEGRATED CRIME PREVENTION FUNCTIONS AT STATION LEVEL: GRABOUW,
HARARE AND SOMERSET WEST: 20 - 24 FEBRUARY 2011**

- A. 1. Attached the Divisional Commissioner Visible Policing letter 2311/E dated 2011-04-15 for your information and feedback not later than 2011-05-31, please.
- B. 1. For your information.

Sincerely,

MAJOR GENERAL

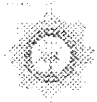
PROVINCIAL HEAD: VISIBLE POLICING: WESTERN CAPE

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SUID-AFRIKAANSE POLISIEDIENS

SAPS 21
SOUTH AFRICAN POLICE SERVICE



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Rank	Colonel [REDACTED]
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DIVISIONAL COMMISSIONER
DIVISION: VISIBLE POLICING
PRETORIA

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SUID-AFRIKAANSE POLISIEDIENS
SOUTH AFRICAN POLICE SERVICE
2011 FEB 23 10:13 AM
SUID-AFRIKAANSE POLISIEDIENS
SOUTH AFRICAN POLICE SERVICE

The Provincial Commissioner
WESTERN CAPE

FEEDBACK: VISITS TO POLICE STATIONS: ASSESS THE COMPLIANCE LEVELS OF INTEGRATED CRIME PREVENTION FUNCTIONS AT STATION LEVEL: GRABOUW: HARARE AND SOMERSET WEST: 20- 24 FEBRUARY 2011

1. This office's letter dated 31 January 2011 has bearing on this matter
2. A delegation from the Division: Visible Policing led by Colonel [REDACTED] concluded visits at the above mentioned police stations on 21, 22 and 23 February 2011 respectively. The aim was to ascertain the compliance levels of integrated crime prevention functions at the stations according to the various functional mandates of Crime Prevention
3. In view of the above the following challenges/ shortcomings can be reported.
4. **GRABOUW SAPS**
 - 4.1 The station building is new and in good working order.
 - 4.2 Formal training needs to be arranged for the following programmes/subjects
 - 4.2.1 Domestic Violence Act.
 - 4.2.2 Sexual Offenses Act.
 - 4.2.3 Child Justice Act
 - 4.2.4 Vulnerable Children Learning Programme.
 - 4.3 The Station Commander to ensure that all members are aware of File 25/7/1 as well as the form SAPS 581(b) used in the CSC.
 - 4.4 The Station Commander to ensure that all members remove their firearms before entering the holding cells and not only the magazines. Firearms need to be stored in the safe within the CSC when performing cell visits
 - 4.5 The SAPS 14C Register needs to be implemented for detainees who require medication

- 4.6 Develop Memorandum of Understanding (MOU) between partnerships already established and the SAPS
- 4.7 Establish project to assist/address the youth in the fight against drug abuse
- 4.8 Finalize the process of establishing a business watch
- 4.9. The duty list for Reservist to be compiled and availed in the CSC
- 4.10 SAPS 259 forms to be fully completed and filed.
- 4.11 The SAPS 13 Stores official need to be appointed in writing

5 HARARE

- 5.1. The station was being renovated and the CSC was under construction during the assessment visit. No sufficient furniture and chairs were available for members working in the CSC.
- 5.2. Formal training needs to be arranged for the following programmes/subjects.
 - 5.2.1 CAS System.
 - 5.2.2 Children's Act.
 - 5.2.3 Crime Prevention Level 1.
 - 5.2.4 Domestic Violence
- 5.3. The Station Commander to ensure that all members are aware of File 25/7/1 as well as the form SAPS 581(p) in terms of the Child Justice Act, used in the CSC.
- 5.4 The Station Commander to ensure that all members are aware of the following forms as well as the availability thereof in the CSC.
 - 5.4.1 SAPS 580 (a) Notice of Services Available to Victim.
 - 5.4.2 SAPS 580 (b) Application for HIV testing of alleged offender – victim applies.
 - 5.4.3 SAPS 580 (c) Application for HIV testing of alleged offender – Investigation Office applies.
 - 5.4.4 SAPS 580 (d) Notice to alleged offender on respect of Order for HIV testing.
 - 5.4.5 SAPS 580 (e) Information of Confidentiality of & how to deal with HIV test results.
- 5.5. The SAPS 14C Register needs to be implemented for detainees who require medication.
- 5.6 The Visitors Register for Detainees needs to be implemented and utilized.
- 5.7 The searches at the holding cells must be conducted thoroughly. Plastic packets, shoelaces and belts must be removed from prisoners
- 5.8 The duty list for Reservist needs to be compiled and availed in the CSC
- 5.9 The Standing Operating Procedures for Reservists must be obtained from Province.
- 5.10 A Head Reservist must be appointed

5.11 The SAPS 13 Stores official need to be appointed in writing and handing over certificates to be completed

6 SOMERSET WEST

6.1 Application for sufficient furniture and chairs for members working in the CSC to be submitted to the Provincial Office

6.2 Formal training needs to be arranged for the following programmes/subjects

6.2.1 Crime Prevention Level 1 & 2.

6.2.2 CAS System

6.2.3 Evidence Management.

6.2.4 Domestic Violence Act.

6.2.5 Sexual Offences Act

6.2.6 Children's Act.

6.3 Memorandum of Understanding (MOU) to be developed between the probation officers and the SAPS.

6.4 Memorandum of Understanding (MOU) to be developed between partners already established and the SAPS.

6.5. Station Commander to ensure that all members are aware of File 26/7/1 in terms of the Children's Act, kept in the CSC.

6.6 Station Commander to ensure that the following forms are readily available in the CSC.

6.6.1 SAPS 580 (a) Notice of Services Available to Victim.

6.6.2 SAPS 580 (b) Application for HIV testing of alleged offender – victim applies.

6.6.3 SAPS 580 (c) Application for HIV testing of alleged offender – Investigation Office applies.

6.6.4 SAPS 580 (d) Notice to alleged offender on respect of Order for HIV testing.

6.6.5 SAPS 580 (e) Information of Confidentiality of & how to deal with HIV test results.

7 You are requested to give attention to the above aspects and feedback should reach this office on or before 31 May 2011.

8 Your cooperation in this regard is appreciated

MAJOR GENERAL

[REDACTED] LIEUTENANT GENERAL

DIVISIONAL COMMISSIONER: VISIBLE POLICING

Date: